

Alliance Construction Team Request for Services

This is a request for Alliance Construction Team (ACT services. Such help includes labor, for example, a building remodel to add classrooms or new construction of a Church or parsonage. An Alliance Construction Team consists of skilled and unskilled volunteers willing to serve our Lord by providing labor free of charge. These ACT participants will normally arrive with their own hand tools, for example, skill saw, hammer and drills, larger or special tools such as table saws and sheet rock jacks are provided by the host organization along with all building materials.

This Request for Services submitted to the ACT Board is the instrument that sets the ACT project process in motion.

The ACT Board of Advisors will receive and review the Request for Services to identify the scope of work, manpower requirements and requested time frame to accomplish the project.

All Requests for Services will be prayerfully considered by the ACT Board of Advisors. The following criteria will be the major considerations in deciding which projects are approved as an ACT project.

- The impact of a project on a local church in sharing the Word of God
- The financial needs of the requesting church
- The size of the local church and age of the congregation, primarily new Christians or-a startup church
- The location of the local church, poor or affluent neighborhood location
- Is the Request for Services complete, does it fully justify the project

It is understood the host organization (the requesting church) has already gone through many steps in getting a work project moving. When the ACT crew arrives to start work they will be expecting to find:

- Transportation to/from the local airport if needed
- Housing accommodations identified for those needing quarters/meals
- RV parking with electricity, water and waste water disposal
- A place designated for the ACT participants to meet for morning devotions, Bible studies, social activities, etc.
- All the required building/parking permits

The host organization will be responsible for a job walk thru with the ACT project coordinator to become familiar with work to be accomplished.

To help the ACT Board of Directors make the best decisions as to which requests are to be selected and become an ACT project, please answer the following questions in as much detail as possible.

1. Name and addresses of your church and project coordinator.

Name of Church:		Phone:	
Address:	_____	E-Mail:	_____
	_____		_____

Name of Pastor:		Phone:	
Address:	_____	E-Mail:	_____
	_____	Cell:	_____
	_____		_____

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Name of Project _____ Phone: _____
Coordinator: _____ E-Mail: _____
Address: _____ Cell: _____

2. Identify and clarify parameters of the construction project being considered:

A. Do-you have blueprints and working drawings of the project? Yes ___ No___

B. Is this work a new construction from the foundation up? Yes ___ No___.

Please Explain: _____

C. Is this work a one, two, three story structure? _____

D. What is the pitch of the roof? _____ Roof material: _____

E. Is the structure wood or metal stud construction? _____

F. Is the structure to be insulated? Yes ___ No ___

G. . Does the project include plumbing? Yes ___ No ___

Please Explain: _____

H. Does the project include electrical work? Yes ___ No ___

Please Explain: _____

I. Is inside sheet rock part of the project? Yes ___ No ___

Please Explain: _____

J. Is painting part of the project? Inside Yes ___ No ___ Outside Yes ___ No ___

Please Explain: _____

3. Administrative matters:

A. Do you have construction PERMITS (city or county) needed to perform the work? Yes ___
No ____. What is the expiration date of the permits? _____

B. Do you have complete approval of the church governance authority? Yes ___ No ___

- C. Do you have funding for materials? Yes ____ No ____
- D. Do you have adequate space to park RVs that will be used by some of the ACT participants?
Yes ____ No ____

Do you have RV hookups? Water: Yes ____ No ____ Electricity: Yes ____ No ____
Septic disposal or macerator pump: Yes ____ No ____

Do you need a permit to park RVs on Church property? Yes ____ No ____

- E. In case ACT participants may need housing during the project, do you have plans for housing workers? Yes ____ No ____

Please Explain: _____

- F. What is your preferred construction schedule?
Start: _____ Completion: _____

When setting construction dates ACT prefers to work Southern projects in the winter and Northern projects in the summer.

Please explain your climate temperatures and moisture patterns on the average:

Do you believe this project can be completed using weekend work teams or possibly week long teams or do you believe it will take longer?

Weekend? Yes ____ No ____

Week long? Yes ____ No ____

Month or longer? Yes ____ No ____

Please Explain: _____

Please submit this completed Request for Services to the ACT office:

Terry Dorr
 5709 Mount Holly Rd
 East New Market, MD 21631
 410-943-1875
 E-Mail: act@cmamen.org

September 5, 2011